



**CLUSTER OF EXCELLENCE
IN EUROPEAN AND
INTERNATIONAL LAW**

**SEE | EU Cluster of Excellence in European and International Law
Series of Papers
Volume 3**

Call for Papers

The SEE | EU Cluster of Excellence in European and International Law – Series of Papers (*SEE | EU Excellence in Law • Series of Papers*) is a collection of scientific papers in the English language of the “SEE | EU Cluster of Excellence in European and International Law” project implemented by the Europa-Institut of the Saarland University and the South East European Law School Network (SEELS).

Please note that it is not a journal – it is a book with its own ISBN.

The *SEE | EU Excellence in Law • Series of Papers Volume 3* will publish high-quality, original, peer-reviewed scientific papers focusing on relevant questions of European and International Law. Besides the traditional areas of law, the integration of SEE countries to the EU, issues of legal reform and approximation with the *Acquis Communautaire*, best practices in legal reform, unification of the legislation in the region of South East Europe and the EU will be of specific interest.

We cordially invite you to submit your contributions for the second volume of the series of papers to be published in 2017.

The series of papers is open for submission by the academic staff and junior researchers (PhD students) of the Saarland University and the SEELS members. The authorship is restricted to a maximum of three co-authors per paper. The series of papers will have an International Editorial Board.

For further instructions please refer to the Guidelines for Authors.

Papers should be submitted in the English language via e-mail to see-eu-cluster@europainstitut.de. The submission deadline is the **15.10.2017** at the latest.

GUIDELINES FOR AUTHORS

I. ABOUT THE SERIES OF PAPERS

The SEE | EU Excellence in Law • Series of Papers invites submissions on any topic related to European and International Law. Besides the traditional areas of law, submissions can be made on issues such as the European and international integration of South Eastern European (SEE) countries, issues of legal reform and approximation with the *Acquis Communautaire*, best practices in legal reform and unification of the legislation in the region of South East Europe and the EU.

Our aim is to publish papers of high quality that will contribute to the knowledge transfer and exchange of best practices with regard to EU and International Law. Our main criteria for assessing submissions include originality, quality of analysis potential impact and relevance to contemporary debates.

Manuscripts are accepted for publication on the understanding that they have not been previously published either in whole or in part.

II. PAPERS

Paper Selection

The SEE | *EU Excellence in Law • Series of Papers* will publish papers which deal with topics related to European and International Law, as described above. The selection will be made through a blind peer review process.

Paper format

Papers are expected to be in the range of 10 pages. When drafting your paper, please remember that the series of papers has an international and interdisciplinary readership. Write clearly and explain any technical terms.

III. SUBMISSION

Manuscripts must be submitted in electronic format via e-mail by **15.10.2017 at the latest** to see-eu-cluster@europainstitut.de.

Authorship

The authorship of manuscripts is restricted to a maximum of three co-authors per paper, of which at least one must be academic staff or a junior researcher (PhD student) at Saarland University or at SEELS members.

Submission instructions

Please adhere to the following instructions when submitting a paper to the Series of Papers.

1. Cover page of the submission should include the following information:

- Paper's title.
- Names and affiliations of all contributing author(s).
- Full address for correspondence, including telephone and fax number and email address. If the paper is co-authored, then please provide the requested information for all of the authors.
- One or two lines of biographical notes should be provided for each author (latest publications, previous and current positions, etc.).
- Abstract: please provide an abstract of up to 150 words. The abstract should not contain any undefined abbreviations or unspecified references.
- Key words: please provide a minimum of 4 and a maximum of 6 key words in alphabetical order, suitable for indexing. Ideally these words will not have appeared in the title.

2. Paper: The paper **MUST** be prepared according to the technical rules set out in these Guidelines (please refer to point IV of the Guidelines). As our peer-review process is blind, names of authors or affiliations should **NOT** appear anywhere on the pages of the paper.

IV. TECHNICAL RULES FOR PREPARATION OF THE PAPER

Language Editing

The Series of Papers' language is English. British English or American English spelling and terminology should be used, but either one should be followed consistently throughout the paper. Spelling in references should follow the original source material. Particularly - if English is not your first language, before submitting your manuscript you may wish to have it edited for language. This is not a mandatory step, but may help to ensure that the academic content of your paper is fully understood by Series of Papers editors and reviewers. Authors are liable for all costs associated with such services.

Technical Editing

Papers must be word processed in the following format:

- (1) Font size main text: 12 pt
- (2) Font size footnotes: 10 pt
- (3) Font: Times New Roman
- (4) Line spacing main text: 1.5
- (5) Line spacing Footnotes: Easy
- (6) Margins: left 3.5 cm, right 1.5 cm
- (7) Page numbering: Plain number, bottom of the page, right indent.

Section headings

Chapters or Levels have to be broken up into the following sections:

A. (All letters capitalised, bold text, followed by one hard return) – I. (First letters capitalised, bold text, followed by one hard return) – 1. (First letters capitalised and followed by one hard return) – a) – aa)

Notes

Footnotes, not endnotes, are used. Footnotes should be used sparingly, only for explanatory information and should be marked clearly in the text in numeric order after a point of punctuation.

Quotations

For quotations in footnotes the following rules must be adhered to:

Judgment	CJEU, case C-20/12, <i>Giersch u.a.</i> , ECLI:EU:C:2013:411, para. 16. ECtHR, no. 27996/06, <i>Sejdic and Finci v. Bosnia-Herzegovina</i> , judgment of 22/12/2009.
Opinion of Advocate General	Opinion of AG <i>Mengozzi</i> to CJEU, case C-20/12, <i>Giersch u.a.</i> , ECLI:EU:C:2013:411, para. 16.
Book	<i>Schütze</i> , Introduction to European Law, 2012, p. 34 et seq. <i>Craig/de Burca</i> , EU Law: Text, Cases, Materials, 4th ed. 2007, p. 45 et seqq.
Commentary	<i>Kahl</i> , in: Calliess/Ruffert (eds.), AEUV/EUV, 4th ed. 2011, Art. 27 AEUV, paras. 12-15. (=> use paragraphs or marginal numbers instead of pages)
Festschrift or similar sources (monographs)	<i>Alber</i> , Glücksspielregelungen aus europarechtlicher Sicht, in: Meng/Ress/Stein (eds.), Europäische Integration und Globalisierung, 2011, p. 20.
Journal paper	<i>O'Connell</i> , The Legal Framework for the provision of Emergency Liquidity Assistance within the ESCB, ZEuS 2013, p. 270 et seqq.
More than 3 authors/editors	<i>Rishworth et al.</i> , The New Zealand Bill of Rights, 2003, p. 40. (=> in the case of more than 3 authors/editors just cite one author/editor with the appendix "et al.")
Internet	www.europa.eu/about-eu/facts-figures/index_de.htm (12/11/2013).
Official Journal of the EU	OJ L 206 of 3/3/2006, p. 3.
Regulation/Directive and other acts of secondary EU legislation	Regulation (EU) No. 1052/2013 establishing the European Border Surveillance System (Eurosur), OJ L 295 of 6/11/2013, p. 11. Directive 2013/32/EU on common procedures for granting and withdrawing international protection (recast), OJ L 180 of 29/6/2013, p. 60.

Laws, statutes and regulation	Criminal Procedure Act, Official Gazette of the Republic of Serbia, Date, No. xx.
Articles of laws etc.	Article 8 (1) (2); Article 6-13.

- If you cite a source several times, you should use cross reference footnotes, i.e. *Author*, (fn. 5), p. 37. In this case all necessary information must be cited in the footnote which first mentions the author.
- If the footnote refers to a paper of one author in a collective volume, all information about the author as well as about the collective volume has to be cited in the first footnote, whereas in the cross reference footnote only the author has to be mentioned.
- If you cite the same footnote sequentially, you should use "*ibid.*"

Other matters

- All acronyms should be spelled out in the first reference, except for those in general public use (EU, UN) - thereafter use capitals.
- Numbers from one to nine should be written as words; higher numbers should be written as numerals.
- Dates should be written as follows: 01 January 2012; 2011-2012; or the 1990s.
- Acknowledgements should appear at the end of the paper and not in the footnotes.

Visuals & Graphics

In case the paper includes tables, figures, lists, photographs, drawings, illustrations, etc., all visuals must be submitted along with the manuscript as separate, high-resolution (at least 300 dpi) image files, such as .JPG, or .TIF files. We will not accept image files in formats such as Word, Excel, PowerPoint or PDF. Image files should be saved in separate files without their captions. Files should be named according to DOS conventions e.g. 'figure1.tif'.

Each figure and table should be numbered and mentioned in the text. Figures and tables should be placed at the end of the manuscript following the Reference section. Each figure and table should be accompanied by an explanatory legend. The figure legends should be grouped and placed on a separate page. Figures that are to be printed in black-and-white should therefore not be submitted in colour.

In tables, footnotes are preferable to long explanatory material in either the heading or body of the table. Such explanatory footnotes, identified by superscript letters, should be placed immediately below the table.

Permissions

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V. PEER REVIEW

All contributions will be reviewed by the editors as to their suitability for inclusion in the Series of Papers, and be subject to anonymous peer review.

All submissions are subject to a blind external peer review. In this process, the author's submission is formatted so that all references to the author are eliminated from the document. The reviewer receives the anonymized manuscript for review. The peer-review process will involve reviewers who are experts in the field.

The results from the blind peer review will be one of the following decisions: to reject; to accept; to accept with minor modification; or to revise and resubmit the paper:

a. Reject

If the reviewer finds the submission is not publishable and cannot be improved either in terms of substance or language/format to bring it up to the desired standard of the Series of Papers, the submission is rejected.

b. Accept

If the reviewer finds that the submission is 'acceptable as is', except perhaps for minor language editing, the submission is accepted.

c. Accept with minor modification

If the reviewer finds that the submission is acceptable on a substantive basis, but the author should be asked to perform minor modifications, such as, for example, providing additional references in the footnotes, or a clarification of an ambiguous passage, the submission is accepted.

d. Revise and resubmit

If the reviewer finds the submission is potentially worthy of publication, but where the author has, for example, failed to integrate and discuss more recent case law pertaining to the subject matter at hand, or, to take another example, if the reviewer finds that the submission potentially has a good thesis, but the overall structure and presentation of the submission is not satisfactory, then the author will be asked to revise and resubmit after having addressed the specific concerns raised. The reviewer will review the resubmission before a decision on publication is made.

The authors of submissions will be notified with one of these decisions as made by the peer reviewers.

VI. NOTIFICATIONS AND PROOFS

The Editorial Board will make every effort to deal with submissions to the series of papers as quickly as possible following the submission deadline. The receipt of all papers will be acknowledged by email.

Author(s) will normally be notified of acceptance, rejection, or need for revision within 6 weeks of the submission deadline. They may be asked to revise their contributions before final acceptance and will have an opportunity to review proofs before publication. However, no major changes can be included at the proof stage, and corrections must be limited to typographical errors only. Contributors will be provided with an electronic pdf proof via email and corrections must be returned within 48 hours.

Proofs will be sent to the corresponding author via email as a pdf file. The corrected proof should be returned to the publisher within two days of receipt. Proofs should be checked thoroughly for any possible layout or typographical errors. Significant alterations instigated at this stage by the contributor will be charged to the contributor. It is the intention of the Editor to review, edit and publish the papers as quickly possible. To achieve this it is important that all of the corrections are returned in one e-mail. Subsequent additional corrections will not be possible.

VII. COPYRIGHT TRANSFER

Author(s) will retain the copyright in their work. It is however a condition of publication in the series of papers that authors transfer the rights to publish the paper in printed and electronic version to the Europa-Institut and the Centre for SEELS as an administrative body of SEELS.

By submitting the paper, the author(s) declare that:

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- the paper has not been accepted for publication and will not be submitted for publication elsewhere;
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- the Europa-Institut and the Centre for SEELS have been granted permission to publish and distribute the paper as part of the Series of Papers in printed and electronic format.

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